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| FOUNDED 1882 INCORPORATED 1927President: Richard Kerr IRRV Treasurer: Mike Harkins IRRV |  |

**Insolvency and Debt Recovery Seminar**

**Venue – Walkden Gateway Community Rooms 1 and 2, 2 Smith Street, Manchester, Greater Manchester, M28 3EZ**

**Date – 10th November 2023 Time 9:30am – 15:30pm**

Dear Colleague,

As President I am delighted to announce an Insolvency and Debt Recovery Seminar

Insolvency remains one of the most effective methods of recovery for local authorities.

However, it’s also feared and misunderstood in equal measure.

This course is designed to shed light on what insolvency really is, and remove and fears and prejudices there may in using it to recovery unpaid NNDR and CT.

The content of the seminar is designed to give a broader knowledge of debt recovery and insolvency and will be particularly useful for:

* Council Tax and NNDR staff who want a greater understanding of insolvency and the impact on debt recovery;
* Anyone who has little or no experience in dealing with insolvency;
* Anyone working in debt recovery – whether in the public or private sector.

Lancashire & Cheshire IRRV seminars are always well attended and at **£100 per delegate**, including lunch, the event offers excellent *value for money* and will be delivered by experienced Practitioners to the usual high standards of the Lancashire and Cheshire Association.

Lancashire & Cheshire IRRV Association are offering**:**

* IRRV members a **50% Discount.**
* Student Members & IRRV Apprenticesmay attend **Free of Charge.**
* Other Apprentices (non-IRRV) are eligible for the **50% Discount.**

Full details of the seminar and a booking form are attached.

Yours faithfully,

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**Richard Kerr IRRV**

Association President

**Please visit our website:** [**https://www.irrvassociations.org.uk/index.php?Aid=3**](https://www.irrvassociations.org.uk/index.php?Aid=3)

**Lancashire & Cheshire IRRV Association**

**Insolvency and Debt Recovery Seminar**

**Speakers**

**Walkden Gateway Community Rooms 1 and 2, 2 Smith Street, Manchester, Greater Manchester, M28 3EZ**

**Agenda**

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| **Time** | **Topic** | **Speaker** |
| **9:30** | **Seminar Registration and Coffee** |
| 9:55 | Welcome and Introduction | Richard Kerr – Association President |
| 10:00 | Different forms of Insolvency – an overview and how liability for NNDR is affected  | Hemal Mistry and Richard Kerr |
| 10:30 | Choosing the right case for insolvency action  | Richard Kerr |
| **11.00** | **Break** |
| 11.15 | IVAs – What are they / What to do when one arrives / How to challenge an IVA | Hemal Mistry |
| 12.00 | Bankruptcy – procedure / what does a trustee do? | Richard Kerr and Hemal Mistry |
| **12.45** | **Lunch** |
| 13.30 | Liquidation – procedure / what does a liquidator do? | Richard Kerr and Hemal Mistry |
| **14.30** | **Break** |
| 14.45 | Case studies:1. Bankruptcy case
2. Liquidation case
3. Foreign registered company
 | Richard Kerr and Hemal Mistry |
| **15.30** | **Seminar Close** |

# Booking Form: Insolvency and Debt Recovery

**Date:** 10th November 2023

**Venue:** Walkden Gateway Community Rooms 1 and 2, 2 Smith Street, Manchester, Greater Manchester, M28 3EZ

**Times:** Start: 9.30 a.m. Finish: 3:30 p.m. (approximate)

**Cost:** £100.00 per delegate ― includes refreshments & lunch (will be invoiced to you).

£50.00 for IRRV Members,

£50.00 for non IRRV Apprentices studying for a Revenues and Benefits qualification

**NO CHARGE for IRRV Apprentices or IRRV Student Members.**

To reserve places please complete the form below including yourPurchase Order Number and Email them no later than Friday 27th October 2023

Helen Johnston IRRV, Assistant Treasurer

Email: h.johnston@preston.gov.uk

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| **Authority/Organisation:** |  |
| **Correspondence Address:** |  |
| **Contact Name**  |  |
| **Tel No and Email:** | T: | E: |
| **PO Number** |  |

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| **Name of Delegate** | **Contact****Telephone No.** | **Email address** | **Dietary requirement** | **IRRV Member/ non IRRV Apprentice****Y/N (Y - inc Membership No)** | **Student Member/ IRRV Apprentice****Y/N (Y - inc Membership No)** |
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