



## IRR V EAST ANGLIA ASSOCIATION AGM

<b>Date:</b>	<b>28 June 2019</b>		
<b>Venue:</b>	<b>Peter Beales Roses, Attleborough, Norfolk</b>		
<b>Present: :</b>	David Magor	Louise Freeth	Paul Corney
	Adrian Mills	Sean Knight	Stuart Brabben
	Jo Stanton	Simon Quilter	Tanya Bandekar
	Julie Gowling	Jan Ferguson	Carole Jowett
	Laura Leicester	Anthony Drown	Kevin Jay
	Michael Barnes	James McKillop	Alan Thompson
	Rob Jackson	Lindsey Andrews	Helen Fordyce

Item		Action
<b>1</b>	<p><b>Apologies:</b></p> <p>Apologies were received from: Alison Cole, Jo Peacock, Lesley Walker, Sonia Foster, Sue Gray and Colin Thrower</p>	
<b>2</b>	<p><b>Minutes of the previous AGM:</b></p> <p>The minutes of the AGM held on 22 June 2018 were agreed.</p>	
<b>3</b>	<p><b>Chairman's Address: Adrian Mills</b></p> <p>Adrian welcomed everyone and thanked them for coming. Adrian extended thanks to Sonia Foster for arranging the venue and commented that it was a new idea and ideal weather.</p> <p>Adrian gave the following thankyou's:</p> <ul style="list-style-type: none"> <li>• To the sponsors, Rossendales and AnalyseLocal for their support</li> <li>• To Sean for his role as past Chairman</li> <li>• To Sonia for her work organising training and some great seminars over the past year</li> <li>• To Paul, supported by Simon, for his hard work on the association's finances including all the work going into invoicing and payments</li> <li>• Jo for her work as secretary and ensuring communications between the executive, members and HQ are effective. In particular this year policies were reviewed for GDPR so that was a substantial piece of work</li> <li>• The executive for turning up and actively participating in meetings, making the effort and sharing the workload around meetings and training, and for being innovative in thinking about successful topical seminar subjects</li> <li>• The association members for their continuing support, and finally</li> <li>• Louise Freeth, IRR V President, and David Magor, IRR V Chief Executive, for attending the event and giving us a talk on current and future matters.</li> </ul> <p>Adrian ended his address by reminding members about the popular annual quiz in October which will be held in Norwich.</p>	

4

**Election of Officers:**

There are two resignations from the executive for the coming year. Alison Cole and Jan Ferguson have both sadly taken the decision to step down. Sonia Foster steps into the Education Liaison role. Kevin Jay is nominated for the role of Executive Member.

The following nominations were made and seconded in bulk:

Name	Role
Adrian Mills	Chairman
Stuart Brabben	Vice Chair
Sean Knight	Immediate Past Chair
Paul Corney	Treasurer
Jo Stanton	Secretary and Webmaster
Sonia Foster	Education Liaison
Simon Quilter	Auditor
Jo Peacock	Exec member
Laura Leicester	Exec Member
Lesley Walker	Exec Member
Tanya Bandekar	Exec Member
Julie Gowling	Exec Member
Sue Gray	Exec Member
Kevin Jay	Exec Member

5

**Secretary's Report: Jo Stanton**

Jo thanked everyone for attending this wonderful venue on such a lovely day. She echoed Adrian's thanks to the executive for their support and input over the past year.

Jo recapped on a successful year with the programme of seminars covering a wide range of topics:

5 September 2018 – Our chair Adrian and Sarah Hyman from ARP delivered a seminar on Universal Credit – Key Tips on Planning for Full Service, giving the perspective of UC full service from a local authority. Attendance was a bit low for this extremely interesting topic but it was still within the school holidays.

On 14 December 2018 Neil Oxbury, Compliance Manager from ARP, delivered a presentation on Revenues Growth and Savings. The seminar gave some fascinating insights into how to grow your taxbase and tackle fraud. 10 people attended and there were some interesting discussions.

15 March 2019 saw Paul Bowden from Wilkin Chapman deliver a presentation on alternative local authority recovery options, and an update from the recovery industry. 15 people attended this informative seminar which raised some interesting options for recovery debt.

The association is now planning its seminars for the coming year and if anyone has any suggestions for topics they would like to see covered please let Jo know.

Jo thanked ARP for continuing to provide the venue for the meetings and courses, and for organising the room bookings. It is much appreciated.

	<p>Membership details have been kept up to date during the year. The association has 120 members in the area, an increase of 9 from this time last year. There is also a list of 17 non-members who have asked to receive emails regarding the association.</p> <p>The association website is kept up to date with all the association's news, education and training events and meetings. Please remember to keep an eye out for upcoming events.</p> <p>Jo finished by thanking the sponsors for the day – Rossendales and AnalyseLocal.</p>	
<b>6</b>	<p><b>Education and Training Report: Sonia Foster on behalf of Jo Peacock</b></p> <p>Sonia provided an email update on training courses run by the association over the past 12 months:</p> <p>In 2018 the association ran an Effective Debt Collection Course, Business Rates Transition Scheme Course and an Exempt Accommodation Course, All courses were very well received and the training received some very good feedback. These courses made some profit for the association which helps us run other events and cover ad-hoc expenses.</p> <p>So far this year the association has run the Local Taxation Recovery and Enforcement course which has also received some very good feedback.</p>	
<b>7</b>	<p><b>Treasurer's Report: Paul Corney</b></p> <p>The association has had a successful year again financially. Paul extended a big thanks to the sponsors who have helped fund our events, both the AGM and Quiz night.</p> <p>A number of training events have been run. It is not the intention to make a profit, however they have been so successful the association has received over £2,000 net income from courses. This has contributed overall to a significant increase in net assets to £7,227.20 (including cash in bank). The debtors at end of year are now paid.</p>	
<b>9</b>	<p><b>Address by Louise Freeth, President of the IRRV, and David Magor, CEO of the IRRV</b></p> <p>David and Louise gave updates covering the IRRV and the future of the Institute, current issues in Revenues and Benefits and some thoughts on what the future could hold. Their slides are available on the association's webpages.</p>	
<b>10</b>	<p><b>AOB</b></p> <p>There was none.</p>	
<b>11</b>	<p><b>Meeting Close</b></p> <p>The meeting closed at 12:35pm for a buffet lunch and a talk and tour of the gardens.</p>	